

East Norwalk Association Library Board  
Meeting Minutes  
January 18, 2022

**In Attendance:** Minnieola Davis, Beth Siegelbaum, Janet McRae Knight, Roberta Bauchner  
Betzaida Sanchez

**Staff:** None

**Public:** None

**President's Report:** Minnie called the meeting to order at 6:30 p.m.

**MSP** the December 21, 2021 meeting minutes with the exception of the wrong last name for Janet.

Minnie introduced us to our new Board member Betzaida Sanchez. Welcome!

All Board members were asked to sign the Library Code of Ethics and Conflict of Interest forms.

**MSP** the President's Report

**Treasurer's Report:** Sylvia, reporting as temporary Treasurer, informed us that according to Pinky, our bookkeeper, her November report was inclusive of the October financial numbers. Therefore when the Board reviewed the November numbers, they saw the October numbers as well.

Since the December report, we have received our third installment from the TTD but have not yet received the matching funds of \$11,000. They have received the Grant award details per their request.

We are over our children and adult book allowance. We purchased new material for the summer reading program as per the Norwalk Public School curriculum. Non-fiction adult books were purchased in our efforts to continue to update that collection.

John's security work pay is listed under "contractor allowance".

The Webmaster allowance is over because that person also did programs for one of the Grants.

Programming is over budget due to a large Grant amount and small amount budgeted.

Pinky explained to Sylvia that the Liabilities section fluctuated as checks are written and are waiting to clear the banks.

We did not vote to accept the Treasurer's Report as there were a few items Minnie wanted to discuss with Sylvia.

**Director's Report:** Sylvia has written and submitted for a new Grant For \$11,500 for the start of the next budget year, July 2022. This is the third part of the redevelopment grant which now must be used for programming purposes that are open to the greater community and not limited by supplies, computers or seating. Therefore, most of this money will be used for the Annual Community Fair, marketing and programs that allow for unlimited audience members.

If we receive this Grant, it will satisfy the TTD match. These Grants are reimbursements so we have to have money to spend money which means the Board needs to continue its fundraising efforts.

This year, we still have \$9,000 outstanding which will reimburse the summer programs along with others.

The building heat was not working and the furnace repair company needed to come out twice to correctly fix the problem. We did not do evening service when the temperature dropped to 55 degrees and on another day we closed early due to the cold in the building.

**MSP** the Director's Report

**New Business:** None

**Old Business:** None

**Next Meeting Date:** February 15, 2022 at 6:30 p.m.

Respectfully submitted,

Roberta Bauchner