

East Norwalk Association Library Board
Meeting Minutes
December 21, 2021

In Attendance: Minnieola Davis, Beth Siegelbaum, Janet McRae Davis, Roberta Bauchner

Staff: Sylvia Archibald

Public: None

President's Report: Minnie called the meeting to order at 6:40 p.m.

MSP The November 16, 2021 meeting minutes.

Minnie reported that the Holiday Program was a huge success with approximately 42 people attending.

She spoke with an attendee at the Program about joining the Board.

There will be an Executive session before the January meeting.

MSP the President's Report.

Treasurer's Report: In November, we received a \$25,000 grant.

The TTD has received our Budget which has a new line for the cost of our new Web Master.

MSP the Treasurer's Report.

Director's Report: Sylvia reminded us that we have \$4000 included in the Budget for marketing. The advertisement appearing in the Norwalk Hour for the Christmas Program cost \$342. She feels that it is very important for the general public, the TTD and the local political figures to see that the Library is actively engaging with the Community. Future ads will be placed for the Easter, Halloween and Christmas Programs and any future large book sales and Community Fairs that may take place.

The Library's revamped website is up and running with a few minor tweaks left to be done. Patrons may now pay on line.

Sylvia has a boy coming in the Library for two hours once a week to help out. Also, Pinky is available as a substitute for the next six months.

As of January 1st, the Library becomes a taxable employer with unemployment monies put aside. Prior to that date, we were a reimbursement employer repaying unemployment from our Budget.

MSP The Director's Report.

New Business: The Library Calendar for 2022 is attached.

Old Business: None

The Meeting was adjourned at 7:45 p.m.

Next Meeting Date: January 18, 2022 at 6:30 p.m.

Respectfully submitted,

Roberta Bauchner