

East Norwalk Association Library Board
Meeting Minutes
December 19, 2017

In attendance: Sarah Mann, Kathy Cray, Sarah Mills, and Nicholas Clarke

Staff: Sylvia Archibald

S. Mann called the meeting to order at 7pm.

MSP the Minutes of the November 21, 2017 Board Meeting.

Kathy C. delivered the Treasurer's Report. Kathy shared that the income remains the same. We are currently experiencing a \$37,000 deficit. The bulk of this is because our fundraising has not been successful. One of the regular renters is in arrears and we are trying to contact them without much success (has since been resolved). KC, SM and JA have all been working to resolve this issue. Expenses are under about \$5,000.

There was a discussion about the \$402 unemployment and which line it should be placed. SA will contact Steven Hill for clarification on this matter.

Discussion continued regarding fundraising. Sarah Mills will contact some local businesses that she believes will help out by doing a "night" for the library when the weather improves.

Sarah Mann will reach out to the service clubs,

Sarah Mann suggested that because the staff has worked very hard this year at turning the library around perhaps the board would consider giving them all a \$75 Holiday Bonus. MSP to give the staff a \$75 Holiday Bonus. SA thanked the board on behalf of the staff.

MSP Treasurer's Report.

Sylvia shared the Executive Director's Report with the Board. Sylvia is planning a Mix and Mingle to start off the Annual Meeting. Refreshments will be served. Our guests will then be ushered downstairs for presentations and the meeting.

Sylvia told the board that Gina has begun Early Literacy Programs for parents, babies and toddlers. There was further discussion about future programs. The next newsletter was passed around to the board.

Sylvia received a grant for \$1500 from the Anne Frank Cultural Center for Mutual Respect for a program to be held on MLK Day at noon at the library. The

program is targeted for middle schoolers and the students that attend may be offered extra credit.

Computer usage is on the uptick.

Sylvia will contact Metro-North to see if we can put a Book Nook at the East Norwalk Train Station.

MSP Executive Director's Report

New Business

Sarah Mann gave a brief recap of a conversation she had with Dave Brown (TTD Chair). Mr. Brown dropped off a donation and while he was in the library Sarah took the opportunity to show him the new air conditioners and the new film over the windows. She discussed the success of the new programs, the bulletin board and the new Children's programs that Gina is having such success with.

Dave shared with me that Spinnaker a local developer might be building 195 apartments over next to the train station in East Norwalk.

Sarah then shared with the board that she attended a joint Planning Commission /Zoning Commission meeting on the 17th. It was a presentation about a possible increase in the quota of affordable housing (raising it from 10% to 20%). Sarah believes that TOD is going to impact the neighborhood. More possible library users!

There was no Old Business.

MSP to adjourn at 8:54pm

Next Meeting Date: January 16, 2018