

East Norwalk Association Library Board
Meeting Minutes
October 15, 2019

In Attendance: Sarah Mann, Minnieola Davis, Janet McRae Knight, Roberta Bauchner

Staff: Sylvia Archibald

Public: None

President's Report: Sarah called the meeting to order at 6:31p.m.

MSP the September 17, 2019 Meeting Minutes

Sarah reported that the Book Sale went very well, raising just over \$190. Along with purchasing books, two patrons made donations to the Library. One customer suggested that we sell tables to crafters and offered to volunteer for such a fundraiser and perhaps others. Sarah gave the contact information for this woman to Minnie as she has experience with this sort of sale that we might hold prior to Mother's Day.

Sarah returned from the Redding Library Book Sale with a poster that they prominently display, even in their men's and ladies' rooms, and suggested that Sylvia draft something similar for the East Norwalk Association Library. On the last day of the Redding sale, they sell a box of books for \$10. It could be our way of letting the customers know that the sale is helping the Library stay open and to continue to provide programs.

AAA has an AAA Northeast Charitable Giving Committee that was mentioned in the Norwalk Plus magazine. This program promotes creativity, self-discovery and environmental stewardship within the community. We should look into some programs for next year that this organization might be interested in funding.

While Sarah was in the airport, she noticed a Passport to Reading booklet. Soar with Reading has donated \$3,000,000 in books to children across the county and Sarah believes the CEO lives in New Canaan. She asked Sylvia to look into this program.

MSP the President's Report

Treasurer's Report: None

Director's Report: Sylvia updated the Board on the kitchen remodel. Apparently \$6,000 is not enough to do all the work that needs to be done. She is meeting with another company for an estimate.

Sylvia suggested that the room rental contract also be in Spanish. We will need to find someone who can translate it verbatim.

Sylvia is meeting with Diane Paladino Christopher whose husband is running for a Board of Education position. Diane would like to set up a Go Fund Me Page for the Library and also collect donations for the Library at a Meet and Greet she is hosting at her home. Diane's children frequent the Library often.

Sylvia asked the Board if it would be possible to modify the Library hours to noon to seven p.m. on Tuesdays. The Board voted to allow this adjustment.

We still have not received the fundraiser checks from Stew Leonard's and Mr. Frosty's. Sylvia will look into this.

The Library Programs are as follows:

Thursday, October 31, Halloween from 5-7p.m

Saturday, November 23, Retirement Program with a Morgan Stanley advisor at 10a.m.

Saturday, December 14, Christmas Magic with Santa at 11a.m.

Future programs include a Blood Drive and a Senior Driving Discount Program.

Two aide positions have been filled for 10 and 12 hours per week with a pay rate of \$11 per hour.

Sylvia requested that the senior staff be given bonuses at the end of the year as they were not given raises this year. This topic was tabled until the next meeting as the Treasurer was not available to evaluate this request.

The Board and the TTD were given copies of the Library's completed audit.

The Library's Annual Report for the State and the TTD were also completed.

The Library now accepts credit and debit cards.

MSP the Director's Report

Old Business: The members of the Board signed their Ethics Statements

New Business: Sarah will check with Kathy to confirm that she will be available if we change the next meeting to November 12, 2019.

MSP to adjourn the meeting at 7:20p.m.

Next Meeting Date: Tuesday, November 12, 2019 at 6:30p.m.