

East Norwalk Association Library Board
Meeting Minutes
July 17, 2018

In Attendance: Sarah Mann, Nicholas Clarke, Roberta Bauchner, Janet McRae Knight,
Minnieola Davis

Staff: Sylvia Archibald, Michael Deller

Public: Kevin Barber

President's Report: Sarah Mann called the meeting to order at 7:07 p.m.

Kevin Barber, General Manager of the TTD gave a presentation concerning the solar panels that will be installed on the library roof. These should lower the library's electric bill by 75%. He will coordinate the construction of these panels with Sylvia.

Michael has gone through boxes of historical material and found very old photos of East Norwalk. David Westmoreland, previously of the Norwalk Historical Society, will meet with Michael to assess the significance of the photos from both a historical and monetary view. We would like to display these photos in the library and Sarah suggested we ask Vanderbilt to underwrite their framing as they are one of the oldest and longest running companies in East Norwalk.

MSP the June 19, 2018 Meeting Minutes

Treasurer's Report: No Treasurer's Report

Director's Report: The July 4th program and the Saturday programs have been a success. People commented that participants and parents of the children enrolled in the Robotics Program were very enthusiastic.

Sylvia noticed the the August 1st program is double booked and is trying to get in touch with the people who run it.

The Build a Bear Program is limited to 20 children. Minnie has volunteered to read the storybook that accompanies the material to build the bears.

The Book Nooks need to be refilled periodically.

We are waiting for the check from the Mr. Frosty's fundraiser. Sylvia believes it is 15% .

We need to submit a letter before October to be considered a beneficiary of funds from the Mayor's Ball.

Sylvia suggested we have book sales every few months. No decision was made because it is difficult to get volunteers for all the programs.

It was decided to put out a donation jar for the programs that are not being funded.

Sarah and Sylvia will take a trip to Hartford to see the CHS display.

The Children's Room has been set up with a new rug, new computers and new furniture. The downstairs Hall has been partially painted by John and he will be asked to make sure patrons do not use tape or other hanging implements. They will forfeit their deposit if they damage anything.

There is an ALA award of \$5000 for "best librarian". Someone has to write a letter with a nomination. The \$5000 can be donated back to the library.

MSP The Director's Report

New Business: No new business

Old Business: The Board decided that using the library parking lot as a fundraiser for the Oyster Festival was not realistic. We would need volunteers for all the hours and the liability would be too great.

The library fundraiser of the traveling show from the Connecticut Historical Society will take place on Friday, August 17th from 7-9 p.m. The admission price will be \$20 in advance and \$25 at the door. Sarah Mann will provide the paper goods, her husband Steven is donating the wine, Sarah Mills is soliciting food and Janet will provide the flowers.

MSP to adjourn the meeting at 9:07 p.m.

Next Meeting Date: August 21, 2018.