

East Norwalk Association Library Board
Meeting Minutes
December 18, 2018

In Attendance: Sarah Mills, Kathy Cray, Janet McRae Knight, Minnieola Davis, Michael Deller, Roberta Bauchner

Staff: None

Public: None

President's Report: Sarah called the meeting to order at 7:10pm

MSP the October 16, 2018 Meeting Minutes

Sarah thanked everyone for their help at Saturday's Christmas program. There was a huge turnout. She also thanked Michael for the media outreach. It was decided that we need new branding with better graphics for the library. Michael will research the possibilities however, we have no funds for this.

MSP the President's Report

Treasurer's Report: Income is running under expenses by about \$7000, but we should receive the TTD Matching funds of about \$3000 and the funds from the Grant of about \$3500 which should cover the deficit.

Kathy recommended we curtail spending on the Video/DVD and Stationery/Supplies line.

The funds for the purchase of a new Xerox machine are in next year's Budget.

Kathy will meet with Sarah and Sylvia on January 8, 2019 to review and consolidate items in the 2019 budget.

MSP the Treasurer's Report

Director's Report: None

MSP to move into Executive Session

MSP to exit Executive Session

New Business: A fund raising letter should be presented to the Board in January and sent out in February

Our next Book Sale will be held on January 12 from 10:00-2:00. Volunteers should arrive at 9:30

Old Business: None

MSP to adjourn the meeting at 9:14pm

Next Meeting Date: January 15, 2019