

East Norwalk Association Library Board
Meeting Minutes
August 20, 2019

In Attendance: Kathy Cray, Janet McRae Knight, Minneola Davis, Roberta Bauchner

Staff: None

Public: None

President's Report: Minnie called the meeting to order at 6:35p.m.

Sarah Amato and Nicholas Clarke have resigned from the Board.

A motion was made to amend the By-Laws making four Board members constitute a Quorum.

MSP the motion

MSP the July 16, 2019 Meeting Minutes

Treasurer's Report: There was no Financial Statement because Pinky could not find the Bank Statement.

Kathy met with a new accountant and liked him. She gave him our financials and he is preparing a formal proposal. He is the accountant for the Rowayton Library.

We have not heard from Stew Leonard's about the proceeds from the Wishing Well fund raiser.

Kathy presented the new Budget which was discussed. She will make the necessary edits and the new Budget will be passed at the next meeting.

Kathy, Minnie, Janet and Roberta paid their Library dues.

MSP the Treasurer's Report

Director's Report: Sylvia reported that since the solar installation has been completed, the electric bills have been zero.

Sylvia is working to obtain estimates for the \$6000 kitchen remodel.

She is working on the Annual Report for the TTD and the State. This information will be useful in applying for additional grants.

The Library participated in the Mayor's Youth Employment program for the first time. A high school intern worked with Sylvia for six weeks, 20 hours each week. The intern spoke very positively about her experience to her mother and the program's coordinator.

The East Norwalk Association Library conducted it's own summer reading club. Fourteen adults and fifteen children signed up. The feedback from the program was very good.

The Laser Show opened the summer programs with a pre fourth of July light show.

Justin the Magician performed the following week.

The Technology camp geared for children 8 years old and up ran for two weeks for three hours each day and included lunch. The camp was filled to capacity and everyone who signed up finished the session.

The Steel Drum Band title confused many community members as they had never heard of it.

We presented five week-day programs for a local Daycare center. At least 60 children were present for each session. Some community moms joined the sessions with their children.

We held a Small Business mini web design workshop as requested by the attendees of the past money management program with Morgan Stanley.

Two aide positions are available for 12 hours a week with a pay rate of \$11 per hour.

The Library is in the beginning of its audit.

MSP the Director's Report

New Business: Kathy and Minnie will meet with Sylvia on September 10th at 3:00p.m. for a performance review.

Sarah Mann has agreed to return to the Board.

The following people have been nominated for officers of the Board:

Sarah Mann - President
Minnie MacRae Knight - Vice President
Kathy Cray - Treasurer
Roberta Bauchner - Secretary

Voting will take place next month at the Annual Meeting.

The 2020 Library Holiday closing schedule is as follows:

January 1st - New Year's Day
January 20th - Martin Luther King Holiday
February 17th - President's Day
April 10th - Good Friday

May 25th - Memorial Day
July 3rd - 4th of July
September 7th - Labor Day
November 26th - Thanksgiving
December 24 - Christmas
December 25th - Christmas
December 31st - New Year's Eve

It was decided that the Library should be open on Columbus Day and present a Program..

Old Business: None

MSP to adjourn the meeting at 8:10p.m.

Next Meeting Date: October 15, 2019 at 6:30p.m.