

East Norwalk Association
Board Meeting Minutes
May 16, 2017
7pm
51 Van Zant Street
East Norwalk, CT

In attendance: Sarah Mann, Kathy, Cray, Marlene DeBellis, Sarah Mills, Nicholas Clarke

Staff: Dan Cisek

Guests: Sylvia Archibald

Sarah Mann called the meeting to order at 7:05pm.

Sarah introduced Sylvia Archibald to the board as the leading candidate for the position of Executive Director of the East Norwalk Library. The board then briefly introduced themselves.

Sarah delivered the President's Report and handed out the copies of the copies of the signed Conflict of Interest Statements. In the report Sarah stated that the cleaning of the basement closet is continuing with regular trips to the transfer station being done by herself and Kathy. Jim Smith and Ron Scofield from the TTD arranged to have the pillars and handrails in the front of the library done. The steps will be repaired next. Library Parking Only signs have been ordered. Brief discussion of the problems with our computers and the router. Simon Sumberg has been asked to look into the filing of the Annual Report for the State of Connecticut. MSP President's Report

Before going into Executive Session Sarah asked Dan Cisek if he had any question for Sylvia. An open Q & A took place with Sylvia.

MSP to move into Executive Session.

MSP to move out of Executive Session.

A unanimous vote was taken to hire Sylvia Archibald as Executive Director of the East Norwalk Library effective June 19, 2017. Ms. Archibald will be a full-time director with health benefits. MSP to hire Sylvia Archibald.

MSP to pass the Minutes of the April 18, 2017 Board Meeting Minutes

Kathy delivered the Treasurer's Report.....Our income is running about \$9000 over budget mainly due to hall rental income which is higher than budgeted. Our expenses are running about \$12,000 under budget. This is due to the

resignation of the director and his budgeted salary has not been paid since January which represents \$11,000+. MSP Treasurer's Report.

There was no Old Business

New Business. It was decided that the holiday closings should be posted on the web-site. Sarah Mann shared that Dan has been working very hard to update the web-site. He has good ideas and takes the initiative.

MSP to adjourn at 9:10pm

Respectfully submitted,

Nicholas Clarke